

# GREAT AYTON PARISH COUNCIL



Clerk: Angela Livingstone

Email: [clerk@great-ayton.org.uk](mailto:clerk@great-ayton.org.uk)

To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in **Great Ayton Discovery Centre** on Tuesday 5<sup>th</sup> August 2025 at 7.00pm for the purpose of transacting the following:

## **Notice of Meeting**

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

## **Agenda**

1. To receive apologies for absence and to consider approval for the reasons for absence
2. Minutes from the ordinary meeting held on 1<sup>st</sup> July 2025.  
To confirm the minutes as a true and correct record and discuss any matters arising
3. To receive monthly report from North Yorkshire Police –  
1st June – 30th June - ASB Nuisance: 4, Criminal Damage: 1, Residential: 2, Theft (including from shops): 10, Auto crime/SMV: 2, Violence Against the Person: 7, Other crimes: 1. Total This Period: 27.
4. To receive report from NYC councillor
5. Allotments – Update from COF application or Committee seeking to implement the proposals in the scheme as submitted for funding.  
To approve negotiating allotment purchase heads of terms  
To approve withdrawing allotments as an Asset of Community Value to allow purchase  
To agree any feedback to COF team  
Tenancy Agreement – To approve changes mid-year to include provision of locked gates from 1.9.25, gates must always remain locked except when opened to pass through and tenants must ensure locks are not damaged. If a tenant is found in breach of this item on the tenancy agreement on more than one occasion the tenancy will be immediately terminated. Item on dogs at the allotments must be kept on leads and possible need for signage for PRoW route and other areas not to be accessed.  
Allotment current matters report provided -to approve any requests and progress any actions
6. Lease approval - Village Hall and Yatton House – No response from Village Hall, Yatton House trustees decision made to appoint legal advice on 16<sup>th</sup> July.
7. Planning matters (Appendix One)  
To consider and decide upon planning applications.  
To receive planning decisions/information
8. Correspondence and Information from Clerk (Appendix Two)  
To receive and review the correspondence and information details and decide upon necessary actions attached.
9. Council Services / Councillors' Reports / Working Group Reports (Appendix Three)  
To receive the Councillors' Reports, Council Working Group reports and decide upon necessary actions.
10. Biodiversity Policy – To adopt new Biodiversity policy
11. Financial Reports (Appendix Four)  
To receive and approve items on the Accounts Report  
*Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.*
12. Discussions due to financial interest -  
Discovery Centre voluntary services / Parish Council representation  
Allotment purchase initial upfront legal costs

**Date of next meeting of Great Ayton Parish Council Tuesday 2<sup>nd</sup> September 2025**

Signed Angela Livingstone Clerk to the Council Date 31<sup>st</sup> July 2025

Chair: Mr R Kirk

**AGENDA FOR 05/08/2025**

**APPENDIX 1**

**PLANNING & LICENCING REPORT**

**NYC / NYMNPA PLANNING APPLICATIONS FOR REVIEW**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
ZB25/01118/FUL 67 High Street	Proposed Removal of Dormer Window and Various External Alteration Works, including alterations to openings, provision of rooflights, changing of front doors, part demolition of existing garage and provision of summer house in Garden
ZB25/01291/CAT 5 Station Road	Notification of proposed works to trees in a conservation area: Works to two trees to clear overhanging branches.

**NYC / NYMNPA PLANNING APPLICATION DECISIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
ZB25/01112/CAT 17 High Green	4x Holly trees crown thinning & reduce height to 15ft as previously completed in 2004. The decision on this proposal was: Granted.
ZB25/00862/FUL Land To The North Of Langbaourgh Hall	Installation of a stand alone solar array and associated sub station building The decision on this proposal was: Granted.
ZB25/00936/TPO 20 Easby Lane	Application for tree works: works to Five trees subject to Tree Preservation Orders (As Amended by Revised Plan [Figure 25052 A] and Email from Agent, received by the LPA on 07.07.2025 and 04.07.2025 Respectively) The decision on this proposal was: Granted.
ZB25/01150/FUL 23 Marwood Drive	Application for reinstatement of roof following fire, including construction of dormer windows. The decision on this proposal was: Granted.
ZB25/01019/MRC 73 Wheatlands	Removal or Variation of Condition 2 to previously approved application ZB24/00290/FUL (Proposed single storey side extension as amended 6 March 2024) The decision on this proposal was: Granted

## AGENDA FOR 05/08/2025

### APPENDIX 2

### CORRESPONDENCE AND INFORMATION REPORT

Who	For Consideration
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#### **Correspondence for discussion**

From	Details
Rotary Club	Request to handover bench Saturday 9 <sup>th</sup> August 2pm (date of 60 <sup>th</sup> Anniversary) – RESOLVED: Attendees to be confirmed. Query received if fete would be held in 2026, and request to plant wildflowers in Waterfall Park by the gate to Suggets field
Resident	Request for Cherry tree approved in June, request for plaque to be placed next to tree.

#### **Correspondence for information**

Resident	Request for hedges/trees to be trimmed Guisborough Road and broken signpost Newton Road – sent to Highways
NYC Community Safety & CCTV Officer	Request for suitable place for session in Great Ayton on the See, Check and Notify Agenda (SCaN), Details on locations sent
NYC	Information on road spray injection patching 9am to 3pm – Wainstones Close 29.7.25, Marwood Drive 30.7.25 and Angrove Close 31.7.25. Cllrs emailed with their dissatisfaction on this practice, awaiting further reply from NYC
NYMNPA	Parish training event 18 <sup>th</sup> September Helmsley 5.30pm
Resident	Flooding issues continuing, cc of email from R Sunak & statement from NYC, being monitored especially during rainfall.
Resident	Requests x 2 to find graves
Residents	Numerous emails regarding the plans for 79 new homes - Easby Lane
Resident	Request for grass to be cut adjacent 149 Newton Road – not on cutting map and difficulties cutting due to parked cars. Progressing
Cllr Moorhouse	Update following flooding reports send by PC, Langbaugh corner -escalated with N. Water, The Buck – gullies cleaned in May, scheduled for November and being monitored, Holly Garth - not part of public highway.
NYC	Road closure to install chamber & ducting Aireyholme Lane 6-8 August
Resident	Request to control Ragwort on the riverbanks, response on guidelines sent
3 Coast Tractor Run	Thanks for £50 donation and informed total raised to date this year was £1720
Endeavour Way	Speed survey results and teams meeting organised for 5.8.25 at 2pm
NYC Pensions	meetings held on submitting data and meeting to attend on contribution rates 13.11.25
YLCA	Update to NALC salary scale, increase of 3.2% from 1 <sup>st</sup> April 2025
Redcar Sword Dancers	Requested permission to dance on High Green on 28.7, permission granted by email, to ratify
Climate Acton Stokesley & Villages	Big Butterfly count 30.7.25 at Floodplain meadow
Resident	Report of overgrown bushes Newton Road, reported to North Star housing (Alms houses)
Resident	Concerns riverbed congested under road bridge and requiring dredging, send to Env Agency
Resident	Request to have a commemorative bench Low Green looking towards Marwood Drive, to pay for new metal bench to replace an old wooden bench– Site meeting held, bench agreed needing replacing, Clerk to progress.
Resident	Request for memorial bench or tree in memory of father, long history with Scouts and suggestions sent on using Scout meeting area or possible bench at rear of High Green
NYC	Confirmed roadside bins will continue to be collected 7 days per week and road sweeping confirmed to be on a 16 week schedule

**AGENDA FOR 05/08/2025**

**APPENDIX 3**

**COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP  
REPORTS**

ITEM	INFORMATION	ACTION/COMMENTS	FROM
Village Appearance and concerns	Waterfall Park	Information being collated for refurbished panel. Handover date for Rotary bench 9 <sup>th</sup> August to agree representation.	Mr Marley/ Clerk
	Bins / Road sweeping	Past road sweeping information not available. Records to be kept going forward. 16-week schedule for the sweeping. Co-Op Store removed bin, NYC bins not being regularly emptied, being monitored.	
	Low Green	To approve purchase of notices to stop overnight sleeping in vehicles. 6 signs to approve cost ~£400 informed NYC of willow tree and overgrown trees obscuring signage needing attention. NYC advised quote being obtained for willow tree and landowner looked for. Signage being progressed.	
Facilities	Cemetery	New signs installed, Being monitored.	Clerk
	Yatton House	Planning approval for container. Planning advised they would be amenable to effectively turning the container into a building, through external cladding and the addition of a pitched roof. Costs being obtained.	
	Play Area	Fundraising event group organised event 9 <sup>th</sup> August at the Working Mens Club Works completed at a total cost of £1488. Additional work identified at a cost of £600 to replace fraying metal rope and boards on rope bridge	
	Public Conveniences	Painting quotes still progressing. Overgrown trees above toilets, letter sent to resident and issues resolved.	
	Captain Cook Memorial Garden	Costs for paving still awaited from some companies. Additional quote for higher cost received.	
	River	Living Leven Tees Rivers Trust meeting	
Website/Social Media		Update on progress with website/Values & Mission statement/Social Media. To commence progress on website compliance and ensure all information satisfactory	D Mason/ J Healy- Dufosse Belton
Any update from Parish Council Team	Payroll arrangements	Clerk continuing meetings with NYC Pensions to ensure smooth transfer and will be making all required payments monthly.	Clerk
		Any verbal update	

**APPENDIX 4**

**AGENDA FOR 05/08/2025**  
**ACCOUNTS REPORT – MEETING 5<sup>th</sup> August 2025**

**Receipts**

<b><u>Paid From</u></b>	<b><u>Description</u></b>	<b><u>Date</u></b>	<b><u>Amount £</u></b>
9B2	Allotment rent and deposit	30.6.25	39.38
M&B Rea	June fees	1.7.25	350.00
M&B Rea	July fees	30.7.25	1355.00
31Bx2, 60A, 28B	Deposit for key for new lock	By 31.7.25	80.00
Mrs Sparks	Interment of Ashes	31.7.25	100.00
		<b>TOTAL</b>	<b>£1924.38</b>

**Payments**

<b><u>Paid to</u></b>	<b><u>Description</u></b>	<b><u>Date</u></b>	<b><u>Amount £</u></b>
D Harrison	Three tractors event (approved at May meeting)	1.7.25	£ 50.00
North Yorkshire Council	Advance monthly bin collection charges	1.7.25	£ 71.51
YLCA	biodiversity webinar session - Clerk	1.7.25	£ 35.10
Thompsons Hardware	23 x bleach, batteries, clip board, polish, envelopes, sandpaper, notepad, blu tack	2.7.25	£ 72.15
Sam Turner & Sons	Barrier pins 1.2 x 10mm 10no	2.7.25	£ 30.60
Nat West	bank charges 31.5.25 to 4.7.25	4.7.25	£ 11.55
Thompsons Timberworks Ltd	supply & fit 2 new swing seats	4.7.25	£ 228.00
Thompsons Timberworks Ltd	main play frame structure repair and replace planks	4.7.25	£ 480.00
Thompsons Timberworks Ltd	zip wire repair new brake spring refit	4.7.25	£ 780.00
UK Fuels Limited	grasscutter diesel	6.7.25	£ 43.31
AJ Roofing	Village hall roof works to rear lean to roof	7.7.25	£ 2,088.00
North Yorkshire Council	Payroll charges 1.4.25 - 30.6.25	10.7.25	£ 22,868.34
North Yorkshire Council	Payroll admin charge 1.4.25 - 20.6.25	10.7.25	£ 480.00
Valda Energy	electric parish centre and cemetery	12.7.25	£ 28.53
Sam Turner & Sons	STIHL parts	16.7.25	£ 55.59
BNP Paribas leasing	Kubota mower	16.7.25	£ 456.00
Lex Autolease	Van lease	16.7.25	£ 473.67
Valda Energy	public toilets electric	16.7.25	£ 41.90
Lloyds Ltd	Grasscutter service 200hrs	18.7.25	£ 595.43
UK Fuels Limited	grasscutter unleaded	20.7.25	£ 24.98
Sam Turner & Sons	sapphire rat bait 20kg	22.7.25	£ 139.99
Staff/HMRC/pensions	GAPC Team July Wages	25.7.25	£ 7,636.21
UK Fuels Limited	Van diesel		£ 46.66
		<b>TOTAL</b>	<b>£ 36737.32</b>